



Joint HSA SC/FS Meeting

Date | Time 3/9/2026 6:00 PM

Location HSA Library

Gathered in the Spirit; sent to love and serve

Agenda Items

Present: Lacey Dubeau (Principal); Ryan Middlebrook (Chair); Adam Langenhoff (Treasurer); Jacqui Vanderfluit (Trustee); Wendy Weichel (Director); Leah Middlebrook (Hot Lunch); Paula Hamilton (Teacher Rep); Shawna Koppel (Director); Tanya Shotade (Director); Femi Shotade (Director)

Absent: Ryan Payne (Vice Chair) ; Jennifer Duckering (Secretary); Michelle Trace (Grade 6); Marisa Blanchard (Director), Jennielyn Galope (Director)

1. OPENING PRAYER AND CALL MEETING TO ORDER (RM-6:00) **Carried (366;350)**

2. ACKNOWLEDGEMENT OF JAN 12TH MEETING MINUTES (RM-6:00)

3. ADOPTION OF MAR 9TH AGENDA (RM-6:00)

WW moved to adopt March 9th agenda

Carried (367;351)

4. REVIEW OF LAST MEETING ACTION LIST (RM-6:05)

4.1 Formal Vote on previously agreed upon business

4.1.1 \$500 for DJ for Mar 13 dance

4.1.2 Up to \$500 spending for ADMIN year end gifts (cashing in reward points)

4.1.3 Transferring \$5000 from savings into a cashable GIC

ALL 3 VOTES PASSED

Carried (368;352)

4.2 Allocation of 2025-2026 "Big Ticket" Fundraising Goal- Sunshade- approx. \$5-7K pending final quote and School District approval

Decision was made to forego Sunshade for time being and allocate \$6000 this year to a 3-4-year Swing set purchase in conjunction with HSA school fundraising. The \$6000 can be used as a deposit to secure pricing, or put in a GIC to accrue interest.

VOTE PASSED

Carried (369;353)

4.3 Grade 6 Year End- Callaway Park has been booked- Good to go!

4.4 Volunteers for Grade 6 Dance Concession- NDC Students and HSA Parents

4.5 Call for current year Gr 6 Volunteers- No replies

4.6 Call for Treasure in training- No replies

4.7 2026-2027 Grade 6 Survey / Google Form for Grade 5 (See attached)-Will be sent out in mid March

4.8 Volunteers + Logistics for St. Patrick's Dance- Confirmed

4.9 ASCE Grant Funds- Will not be used this year

4.10 Removal of Angelene + Amanda from WhatsApp + Parent Council- Done

5. PRINCIPAL REPORT (LD-6:15)

-Lent Mass April 2, Easter Mass April 14. Introduction of Holy Spirit Creed

-Grade 4&6 dance success, led by student initiatives. Approx. 70 in attendance

-HSA approved for a complexity team with 1 teacher and 2 EA

-French students enjoyed Carnival

- Hopeful to submit one student artwork for the Curated Art Contest
- Spiderwebs will be decommissioned
- Safety Drill on schedule
- New video doorbell installed
- Grade 6 will have an opportunity for a basketball tourney with massive help from Mr. Turner.
- RM moved to adopt the Principal's report as presented **Carried (370;354)**

6. TRUSTEE REPORT (JV-6:20) – See attached
 LM moved to adopt the Trustee report as presented **Carried (371;355)**

7. TREASURER REPORT (AL-6:25)
 -Solid Financials
 -All expenses paid to date + Grade 6 paid off YTD
 -\$5000 now in cashable GIC
 RM moved to adopt the Treasurer report as presented **Carried (372;356)**

8. HOT LUNCH REPORT (LM-6:30)
 8.1 January & February numbers & feedback
 8.2 Potential Volunteer shortage next year???- Will need to make desperation call
 8.3 School BBQ Day?- For Pentecost- Tues May 26
 WW moved to adopt the Hot Lunch report as presented **Carried (373;357)**

9. GRADE 6 REPORT (AL/MT/MB- 6:35)
 9.1 Cut & Co- Self pick up, \$\$ coming soon
 9.2 Purdy's- Ends March 27th
 9.3 Year End?? March 31 will have enough funds for Callaway Park
 9.4 Callaway Park- Lunch options TBD
 9.5 Grade 6 Rep info & Parent/ Student questionnaire- Done, will be sent out ASAP
 TS moved to adopt the Grade 6 report as presented **Carried (374;358)**

10. FUNDRAISING REPORT (RM-6:45)
 10.1 Spolumbos (May 1- June 5, Pick up June 18-19)
VOTE PASSED FOR FUNDRAISER GO AHEAD
 10.2 St Patrick's Dance Logistics
 10.2.1 PC Volunteers needed- Has been organizes by AL and TS
 -Selling Glow sticks for \$1.00. Will give an entry for a draw for a gift basket donated by Parent Council. \$120 allocation for gift basket- **VOTE PASSED**
 10.3 Allocation of funds (up to \$1500) for Teachers Day lunch catering
 Lunch TBD May 4-8 **VOTE PASSED**
 10.4 Allocation of funds (up to \$1000) for Sports Day Lunch/ Snack

Freezie/ Chips & Juice Date TBD **VOTE PASSED**

10.4.1 4-5 PC Volunteers Needed- Can organize at next meeting

10.5 3-4-year funding commitment on new swing set for HSA. Pending school board approval and finalized quote (how much max / year?) **DONE-** See above

FS moved to adopt the fundraising report as planned **Carried (375;359)**

11. ANY OTHER NEW BUSINESS (ALL-7:00)

11.1 PAT Snacks (\$\$ allocated??)

-Ask Sobeys for donations. LM & WW to take lead. Hoping for 4 items in a bag 4 dates TBD

-Up to \$1000 allocation **VOTE PASSED** **Carried (376;360)**

11.2 Lead needed for 2026-2027 New Student packages (up to \$1000 allocation, less ASCE grant)

-RM & LM to take lead using previous proposal from AN. Will submit for ASCE grant in September. **VOTE PASSED** **Carried (377;361)**

12. REVIEW ACTION LIST (ALL-7:05)

-LD to get quotes for Swings and Sunshade

-LD to organize 2 floats for Dance

-Logistics needed for Pentecost BBQ day (LD will find funds via PS)

-LD and AL to organize lunch for Gr. 6 Callaway Park trip

-LD to find date for T&F fun day- Will need 4-5 PC volunteers

-LD to find policy on Casino for future fundraisers

-RM to sendoff Grade 5 volunteer & student feedback

-MR to set spolumbos fundraiser in motion

-LM & WW to organize snacks for PAT

-RM & LM to organize Teachers lunch

-RM to organize gift basket for Dance donation

13. CLOSING PRAYER AND ADJOURNMENT (RM 7:10)

14. NEXT MEETING MONDAY MAY 11TH 6:00PM

RM moved to adjourn meeting **Carried (378;362)**