



HSA PC/FS Meeting

Date | Time 09/14/2026 6:30 PM

Location HSA Library

Gathered in the Spirit; sent to love and serve

Agenda Items

Present: Lacey Dubeau (Principal) ; Ryan Middlebrook (Chair) ; Ryan Payne (Vice Chair); Adam Langenhoff (Treasurer); Leah Middlebrook (Hot Lunch); Wendy Weichel (Director); Shawna Koppel (Director); Jennielyn Galope (Director); Michelle Rogers (Director); Paula Hamilton (Teacher Rep); Laine Perizzolo, Nicole Ryder, Monika Malowa; Chrystal Maude; Kins

Absent : Femi Shotade (Director); Michelle Trace (Director) ; Jacquie Vanderfluit (Trustee)

1. OPENING PRAYER AND CALL MEETING TO ORDER (RM-6:30) **Carried (391;376)**
2. ADOPTION OF JUNE 8TH MEETING MINUTES (RM-6:30)
LM moved to adopt the June 8th Meeting Minutes **Carried (392;377)**
3. ADOPTION OF SEPT 14 AGENDA (RM-6:30)
RP moved to adopt the September 14th Agenda **Carried (393;378)**
4. REVIEW OF LAST MEETING ACTION LIST (RM-6:35)
 - 4.1 **New Student Orientation Packages & Open House- Met with great success; Will continue in future years**
 - 4.2 **One Drive Organized + Sharable- Available for all to use**
5. NEW MEMBERS PRESENT? (RM- 6:35)
 - 5.1 Round table introductions- **3 new members were introduced**
 - 5.2 Nominations to PC?
 - New Directors (**all have been added to What's App Chat**)
 - Monika Malowa, nominated by RP VOTE PASSED**
 - Nicole Ryder, nominated by JG VOTE PASSED**
 - Chrystal Maude, nominated by LM VOTE PASSED**
 - Secretary- **Leah Middlebrook, nominated by RM VOTE PASSED**
 - Communication / Art Design Director- **Monika Malowa, nominated by RM VOTE PASSED**
 - Grade 6 Reps- **AL and WW will assume duties of heading Grade 6 fundraising for the school year VOTE PASSED** **Carried (394;379)**
6. PRINCIPAL REPORT (LD- 6:45)
See attached. RM moved to adopt the Principal's report as presented **Carried (395;380)**
7. TRUSTEE REPORT (JV- 6:50)
AS JV was not present, there was no Trustee report for this meeting.
8. GRADE 6 START OF YEAR REPORT (AL- 6:55)
 - 8.1 Starting \$\$\$- **\$3500 to start the school year**
 - 8.2 Schedule for fundraisers (Popcorn, Burgers)- **Alternating weeks and added hotdogs to the burger day**

8.3 Large Fundraising Initiatives- **Exploring Krispy Kreme, Cut & Co and other options**

LM moved to adopt the Grade 6 report as presented **Carried (396;381)**

9. TREASURER REPORT (AL- 7:00)

9.1 Review of Balance Sheet inc. \$\$ in savings - **\$10k in GIC, Lots in checking account**

9.2 AL to train MR throughout the year. **-Will reach out in fall to introduce her to the books**

RM moved to adopt the Treasures report as presented **Carried (397;382)**

10. HOT LUNCH REPORT (LM- 7:05)

10.1 Volunteer Report- **Lots of volunteers, thanks in part to open house. Volunteer Group chat on WhatsApp**

10.2 2026-2027 Vendors & Prices- **Mostly same vendors, with some nominal price increases.**

RM moved to adopt the Hot Lunch report as presented **Carried (398;383)**

11. FUNDRAISING REPORT (RM- 7:15)

11.1 2025-2026 Recap- **Great year, but can easily be surpassed this year.**

11.2 2026-2027 Fundraising Ideas (See attached)

- GMP fundraiser will go ahead in October (VOTE PASSED)

- RM will look into silent auction for end of year

11.3 Leads Needed for:

-Halloween Dance (Ideas Needed)

-\$1000 allocation for DJ and spending VOTE PASSED

-Glow Stick, Gift Basket and Glow Dark tattoos all available for sale

-Grade 6 will handle concession

-Friday October 23rd 6pm-8pm

- Look into prices and availability of games

-Note that Parents must accompany kids

-Christmas Cards- **SK will take the lead and will be ran same as in years past**

WW moved to adopt the fundraising report as presented **Carried (399;384)**

12. ANY OTHER NEW BUSINESS (ALL- 7:30)

-Grade 6 reps would like to go in class to gather feedback for year-end activity

13. REVIEW ACTION LIST (ALL- 7:35)

-LD to look into deposit on swingset to lock in prices

-LD to ask NDC for volunteers for dance

-MM to make flyer and artwork for Halloween Dance

-RM to get the GMP fundraiser going

-LD to finalize Westjet Raffle

-PH to book DJ for Halloween dance

-SK to work with LD to organize Christmas card artwork timeframe

-ALL will work together for Halloween Dance

14. NEXT MEETING MON NOV 9TH 6:30PM

15. CLOSING PRAYER & ADJOURNMENT (RM- 7:40)

RM moved to adjourn meeting **Carried (400;385)**