



Joint HAS SC/FS Meeting

Date/Time 9/8/2025 6:00 PM

Location HSA Library

Gathered in the Spirit; sent to love and serve

Agenda Items

Present: Lacey Dubeau (Principal); Ryan Middlebrook; Ryan Payne (Vice Chair); Adam Langenhoff (Treasurer); Paula Hamilton (Teacher Rep); Amanda Nelson (Comms); Jennifer Duckering (Director); Rhiann Milan; Mark MacDonald (Trustee); Wendy Weichel (Director)

Absent: Angelena Winnicky (Grade 6); Michelle Trace (Grade 6); Chelsea McEwan (Teacher Rep); Leah Middlebrook (Hot Lunch); Shawna Koppel (Director)

1. OPENING PRAYER AND CALL MEETING TO ORDER (LD- 6:00) **Carried (326;310)**
2. ADOPTION OF MINUTES (ALL) WW moved to adopt the agenda for the meeting of May 26th 2025 **Carried (327;311)**

3. NOMINATIONS FOR VACANT POSITIONS (ALL-6:05)

4.1 Chair – Ryan Middlebrook- Passed

4.2 Vice Chair – Ryan Payne-Passed

4.3 Secretary – Jennifer Duckering- Passed

4.4 Fundraising Director / Events Director- TBD

Carried (328; 312)

4. TRUSTEE'S REPORT (MM-6:15)

Mark mentioned that the last year of the 3-year faith plan is finding and sharing the good. Next meeting will be September 27th. They are open to the public. A new trustee will be voted in at that point. There is no new news on the labour relations. At the end, Mark gave his thanks for his time on the PC. He also stated that HAS PC is unique and works well together being a very effective PC.

5. PRINCIPAL'S REPORT (LD- 6:25)

-Ward meeting- Oct/Nov Lacey will create a google form and if you would like to attend, you can fill out the form

-Opening Mass Sept. 17th

-New Social Studies Curriculum- fully implemented by all teachers at HSA this year

-Literacy/Numeracy assessments will begin next week. Information will be given to Alberta Ed.

-Breakfast will begin tomorrow, fruit day has not been ordered yet due to potential strike.

-National Truth and Reconciliation will be a focus and a display will be put on the library windows.

-Fire Drill – 1st one was done without the bell, we will have to do 2 more before winter, then we will have a lockdown drill

6. FINANCIAL REPORT (AL- 6:35)

-Bank account has \$12K, technical difficulty with Quickbooks, Adam hasn't been able to give an August statement. He will do one once he is able to.

-Looking at switching to a Chase credit card instead of Paypal to lower fees to use instead of Paypal

-We have created a form for all PC and FS members to track and report expenses. Also a streamlined way to submit annual reports.

-New owners of No Frills - donate food for events/hot lunch 10% off any extras.

-RP has moved to approve Ryan M as we need a 4th signing authority. WW 2nd **Carried (329;313)**

7. HOT LUNCH DIRECTOR'S REPORT (WW-6:45)

RM moved to adopt the hot lunch report as presented

Carried (330, 314)

8. FUNDRAISING REPORT AND PLANNING UPDATE (RM-6:55)

-Possible options are Grozone, Coco Brooks, Spolombos, GMP

-Grade 6 committee will have to discuss and let PC know what fundraising ideas they are planning to do to raise money for camp

9. GENERAL BUSINESS (ALL-7:00)

10.1 Any other business

-RM moved for PC to send out a communication email, separate from school updates.

-RP added JD to WhatsApp and removed old members

-JD will be hosting a faith-based book fair in the spring, in addition to the Scholastic book fairs.

Carried (331; 315)

10. ACTION LIST REVIEW – ALL 7:20pm

-AM to create a PC communication email promoting Hot Lunch, search for new members and information about the Halloween dance.

-LD & RM to discuss with teachers wish list for proceeds from fundraising.

-Brainstorm idea of a Parent Library

-Adam will get more information on Credit Card Payments through Chase (and fees compared to paypal)

11. NEXT MEETING – September 25, 2025 @ 6:00pm

12. CLOSING PRAYER AND ADJOURNMENT (RM-7:30)

RM moved to adjourn the meeting

Carried (332; 316)